



**Board of Trustees Meeting
MINUTES of Meeting
Wednesday, May 16, 2012
6:00 – 8:00 p.m. Room 5E100
150 Kilgour- Road, Toronto, ON**

Present:	J. Hanigsberg, <i>Vice-Chair</i> S. Jarvis G. Milo-Manson	B. Cranston M. Kardos Burton J. Morrison	C. Everson A. Kawamura H. Ort	K. Falzon J. Kustec J. Ronson	C. Hunt R. Laxer
Regrets:	D. Allgood T. Muir	B. Alman	E. Carroll	N. Kawale	T. McCarthy
Sr. Management:	D. Kline	J. Hunter	J. Schleifer Taylor	B. Sybring	
Guests:	K. Krog R. Simpson	N. Joachimides T. Bailey	T. Schneider S. Jacobson	L. Quirin B. Webster	A. Bilotta
Recorder:	B. James				

The Vice-Chair, Julia Hanigsberg, welcomed attendees to the meeting and asked the President and CEO to introduce the Guests who were speaking to Holland Bloorview's designation as a Best Practice Spotlight Organization.

The designation was initiated through funding by the Ministry of Health and Long-Term Care, with the Registered Nurses Association of Ontario, to implement and evaluate internationally recognized nursing best practice guidelines—and encourage participation in research initiatives and publication.

Speakers, Kim Krog Collaborative Practice Leader, Nick Joachimides Manager Patient Safety, and Thomas Schneider Client at Holland Bloorview, provided insight into the designation awarded to Holland Bloorview, and shared examples of evidence-based guidelines for improving pain management and enhancing quality of care.

The Vice-Chair thanked the Guests for their presentation.

Volunteer Recognition

The Director of Volunteer Resources, Lise Quirin, recognized Trustee volunteers for their years of service on the Board of Trustees for Holland Bloorview. Clients, Alissia Bilotta and Rachel Simpson assisted in congratulating Trustees and handing out the certificates and plaques to mark years of service on the Board. It was noted that Carolyn Everson had received the Ontario Volunteer Service Award at the Volunteer Appreciation Event on April 17.

Declaration of Conflict of Interest

The Chair asked Trustees to declare any conflict of interest for Agenda items for this meeting, and no conflicts were declared.

1.0 Approval of the Consent Agenda

The Chair asked whether there were additions or questions about the Consent Agenda items, and there were no comments.

A MOTION for the Board of Trustees to approve:

- 1.1) the Agenda for meeting of the Board, May 16, 2012**
- 1.2) the Minutes of the meeting of the Board on April 18, 2012**
- 1.3) the Board Standing Committee Report May, 2012**

was made by Janet Morrison , and seconded by John Kustec . The MOTION was CARRIED.

2.0 President's Report

2.1 President & CEO's Report – May

The Vice-Chair asked whether there were items to add to the President's and CEO's Report for May. Trustees asked about the drug shortage and it was noted that Holland Bloorview has been able to procure a supply to meet its needs at this time.

The Board acknowledged the Director of the Bloorview School Authority and the Acting Director of Communications and Public Affairs for the Hospital for their factual communications with media about the attention received recently by the Bloorview School Authority regarding some of its past employees.

The Vice-Chair of the Board acknowledged the re-appointment of the Vice-President of Medicine and Academic Affairs for a further five-year term, and the Board congratulated Dr. Golda Milo-Manson.

3.0 Strategic Plan Update

3.1 Strategic Plan Final Outcomes Report 2007-12

The President and CEO reviewed the Strategic Plan Indicators Final Report for the Strategic Plan 2007 –2012 for the Board. Regular reports were given to the Board to demonstrate achievement of the goals, annually in the Spring and the Fall.

Highlighting the features of the 2007-2012 Plan, the President indicated that the evidence-to-care program and client and family-centred care that were the focus of the Knowledge Hub became distinct elements of the Plan supported by the Foundation Strategic Plan. The two new Centres for Leadership in Child Development and Participation and Inclusion were created and also included in the new Strategic Plan 2012-2017.

The Teaching and Learning Institute had been launched and had progressed with the introduction of a simulation lab and the recruitment of the Director of Teaching and Learning.

The achievements for the Bloorview Research Institute exceeded the targets set for publishing in peer-reviewed journals and external grants.

The Board acknowledged the initiatives and achievements that were demonstrated in the Strategic Plan 2007-2012 and anticipated continuing the momentum with the new Strategic Plan 2012-2017.

3.2 New Strategic Plan 2012-2017

The Executive Summary of the Strategic Plan 2012–2017 was highlighted for the Board by C. Everson. The Board of Trustees had reviewed the draft concepts for the Plan at the Board Retreat in October, and the mini-Retreat held in February 2012. The Plan has been developed to complement the

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Hospital's vision "a world of possibility for kids with disability" and is organized around four key directions: transform care; accelerate knowledge; lead the system; and inspire our people. The goals for the directions are documented and the outcome measures as outlined will evolve along with the timelines and milestones to mark progress. At this time, the Board is being asked to approve the directions for the Strategic Plan 2012–2017, and the strategic goals associated with each one.

The Senior Management Team is planning a Retreat in June to focus on the deliverables for each direction. The Board of Trustees will be updated with a report from the Senior Management Team in September 2012 on work plans, the reporting structure, and how/what would be accomplished during specified intervals of the five-year Plan.

Appreciation was expressed to the consultants, the members of the Strategic Planning Task Force led by C. Everson, and to the Senior Management Team for their work in guiding the new Plan.

After discussion, trustees were asked for a Motion to approve the directions for the Strategic Plan 2012–2017 for Holland Bloorview.

MOTION: On a MOTION by Carolyn Everson, and seconded by Mary Kardos Burton, that the Board of Trustees of Holland Bloorview Kids Rehabilitation Hospital approve the Strategic Plan 2012–2017 for Holland Bloorview Kids Rehabilitation Hospital.

Everson/Kardos Burton

CARRIED

The Acting Chief of Communications and Public Affairs outlined the tools being developed for the new Strategic Plan for staff and clients and families at Holland Bloorview. The posters and pamphlets seen throughout the Hospital would focus on the main themes and goals to accomplish.

The Chair congratulated the President and CEO for the development of the new Plan, and the Senior Management Team, including Vice-President of Human Resources and the Acting Chief of Communications and Public Affairs, who were leaders in the planning process.

C. Everson left the meeting.

4.0 Business Arising

4.1 There were no items to discuss under Business Arising.

5.0 New Business

5.1 Draft Board Committee Membership and Officers 2012-2013

The Chair of the Governance Committee referred to the draft Membership List for Board Standing Committees 2012-2013, and noted that there were outstanding positions to fill. Changes were still being accepted since the approval for appointments of Officers and Members for Board Standing Committees would be decided at the first Board of Trustees meeting following the Annual General Meeting on June 13, 2012. Trustees were asked to contact the President and CEO if they wished to make a change or join a Committee.

6.0 Reports

6.1 Quality Committee Reports

The Chair of the Quality Committee noted that there were no additions to the Report that was pre-circulated, but that the Indicators' Reports would be discussed later in the Agenda as items 6.3.1.

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6.2 Medical Advisory Committee Report

One question was raised about the Medical Advisory Committee Report—to clarify the meaning of human metapneumovirus noted in the MAC Report. It was noted that the metapneumovirus was comparable to the common cold.

6.3 Quality Performance Indicators

6.3.1 Consolidated Report

The new Consolidated Performance Report April 1, 2011–March 31, 2012 was reviewed. It was noted that overall, the quarterly outcomes indicated that targets had been met. The areas for continuing the emphasis for improvement were described: in the Effectiveness category regarding reducing the wait time for referrals processed; in Access to Care where the number of inpatient days would be monitored going forward; and in Access to Care where wait times did not meet the target for autism services.

6.3.2 Annual Indicators Report

The Annual Performance Indicators Report for Year Ended March 31, 2012 was reviewed. The 13 indicators reflecting achievement over the year were met or exceeded except one, where the number of staff requests for bursaries was lower than in previous years. However, the number of volunteer hours at the Hospital was above the benchmark, and trustees remarked on the higher than benchmark value of external-to-internal funding for Research.

6.4 Foundation Report

The Vice-President Development and Director of the Campaign updated the Board on Foundation activities and noted that an internal staff campaign was being planned to raise staff contributions for the No Limits Campaign. The Hallowe'en Campaign had accepted sponsorships and was seeking an additional sponsor to cover the cost of print materials.

7.0 Fill Out Meeting Feedback Form

Trustees were asked to provide their feedback about topics raised at the meeting before adjournment.

8.0 Adjournment

The Chair asked for a Motion to adjourn the Board of Trustees meeting for May 16, 2012.

MOTION: It was MOVED by Ron Laxer, and seconded by Janet Morrison, that the Board of Trustees of Holland Bloorview Kids Rehabilitation Hospital approve the adjournment of the Board of Trustees meeting held May 16, 2012.

Laxer/Morrison

CARRIED

9.0 "CLOSED" meeting

The Chair asked trustees to convene the closed meeting of the Board.

10.0 Date of Next Meeting

Wednesday, May 30, 2012
6–8 p.m. Holland Bloorview

*Julia Hanigsberg, Vice- Chair
Board of Trustees*

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