



**Board of Trustees Meeting
MINUTES of Meeting
Wednesday, October 19, 2011
3:00 – 4:00 p.m. Room 5E100
150 Kilgour Road, Toronto, ON**

Present: David Allgood, *Chair* B. Alman E. Carroll B. Cranston C. Everson
J. Hanigsberg C. Hunt M. Kardos Burton S. Jarvis A. Kawamura
J. Kustec R. Laxer T. McCarthy G. Milo-Manson J. Morrison
T. Muir J. Ronson

Regrets: N. Kawale

Sr. Management: C. Haanstra J. Schleifer Taylor B. Sybring J. Hunter

Guests: V. McMurtry

Recorder: B. James

Declaration of Conflict of Interest

The Chair asked whether trustees wished to declare a conflict of interest for any items on the Agenda, and none was declared.

1.0 Approval of the Consent Agenda

The Chair asked whether there were additions or questions about the Consent Agenda items, and there were no further comments, at this time.

A MOTION for the Board of Trustees to approve:

- 1.1) the Agenda for meeting of the Board, October 19, 2011
- 1.2) the Minutes of the meeting of the Board on September 20, 2011
- 1.3) the Board Standing Committee Report for October 2011

was made by Bob Cranston, and seconded by Mary Kardos Burton. The MOTION was CARRIED.

2.0 President & CEO's Report October

Additional information was added to the President & CEO's Report to the Board for October: Holland Bloorview has been recognized as a Top 100 Best Employer in the GTA.

Discussion occurred regarding the Union negotiations underway with the Ontario Federation of Healthcare Workers (OFHW) representing the Registered Practical Nurses at Holland Bloorview. The membership will hold a ratification meeting on October 25, 2011.

The second annual report to HIROC was submitted in October on progress underway on an original self-assessment completed in 2009.

3.0 Strategic Plan

The Board of Trustees had focused on the renewal of the Strategic Plan at the Board Retreat held earlier in the day. Informal feedback on the Retreat was very positive.

4.0 Business Arising

There was no business arising from previous meetings at this time.

5.0 New Business

5.1 Board of Trustees Work Plan 2011-12

The Board of Trustees Work Plan is developed annually to remind the Board of its responsibilities and assist in overseeing the work of the Quality Committee and all Board Standing Committees. The Committee goals are identified in the text boxes and the responsibilities as written are referenced from the Ontario Hospital Association's Guide to Good Governance. A chart of action items for the Board to consider by month had been pre-circulated.

Discussion occurred on ways for the Board to liaise with the Toronto-Central Local Health Integration Network. The President will invite the CEO of the TC-LHIN to Holland Bloorview to speak with the Board of Trustees, as a future education topic.

MOTION: On a MOTION by Bob Cranston, and seconded by Mary Kardos Burton, that the Board of Trustees of Holland Bloorview Kids Rehabilitation Hospital approve the Board of Trustees Work Plan for 2011-2012 as pre-circulated.

Cranston/Kardos Burton

CARRIED

Dr. Ben Alman and Tom Muir left the meeting.

5.2. M.A.C. Credentialing Approval Dr. Vandna Sharma

The Vice-President of Medicine and Academic Affairs reviewed the information from the Medical Advisory Committee regarding approval by the Board for one additional active dental consulting staff person for Holland Bloorview Kids Rehabilitation Hospital.

Dr. Vandna Sharma had been approved by the Medical Advisory Committee for recommendation for Board of Trustees' approval for appointment to the active consulting dental staff.

MOTION: It was MOVED by Golda Milo-Manson, and seconded by Ron Laxer, that the Board of Trustees of Holland Bloorview Kids Rehabilitation Hospital approve the recommendation of the Medical Advisory Committee for approval of the appointment of Dr. Vandna Sharma to join the Active Dental Services at Holland Bloorview Kids Rehabilitation Hospital, effective October 5, 2011.

Milo-Manson/Laxer

CARRIED

6.0 Reports

6.1 Quality Committee Reports

The Chair of the Quality Committee, Dr. Ron Laxer, apprised Trustees that the September meeting of the Quality Committee had occurred after the Board of Trustees' September meeting, and as a result both September and October Q.C. Reports were submitted for review at today's meeting of the Board.

Holland Bloorview

Kids Rehabilitation Hospital

6.1.1 Meeting of September 2011

The Quality Committee had reviewed the quality framework which was embedded throughout the quality initiatives at the Hospital. The second annual HIROC progress report was reviewed for submission to HIROC in October, 2011.

6.1.2 Meeting of October 2011

The October report of the Quality Committee featured the integrated quality management plan and an update on best practices monitoring. There were no critical incidents to report in October.

6.2 Medical Advisory Committee Report

The Medical Advisory Committee Report was deferred, pending review by the Quality Committee.

6.3 Foundation Report

The President of the Foundation reported on gifts that had been received recently. A new radio advertising campaign for fundraising was being launched with assistance from Rogers Communications.

7.0 Adjournment

The Chair asked for a Motion to adjourn the Board of Trustees meeting for October 19, 2011.

MOTION: It was MOVED by Tom McCarthy, and seconded by Esme Carroll, that the Board of Trustees of Holland Bloorview Kids Rehabilitation Hospital approve the adjournment of the Board of Trustees meeting held October 19, 2011.

McCarthy/Carroll

CARRIED

An *In-Camera* meeting of the Board of Trustees was held following the Board meeting at 3 p.m..

6.0 Date of Next Meeting

Wednesday, November 16, 2011
6:00 – 8:00 p.m. Conference Centre, Holland Bloorview

*David Allgood, Chair
Board of Trustees*

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