

**Board of Trustees Meeting**

**MINUTES of Meeting**

Wednesday, May 18, 2016

6:00-8:00 pm

Holland Bloorview, Executive Boardroom, Room 5E100

<b>Present:</b>	E. Anagnostou J. Lam H. Ort	M. Ballantyne R. Laxer M. Rappolt	B. Cooper G. Milo-Manson L. Torneck	L. Hicks J. Morrison	C. Hopper W. Onuwa
<b>Sr. Management:</b>	J. Hanigsberg L. Ward	S. Hawken S. Wong	J. Hunter	D. Savage	B. Sybring
<b>Guests:</b>	A. Karmali	V. Tsang			
<b>Regrets:</b>	T. Chau	C. Hunt	A. Maharaj	R. McLeod	T. Muir
<b>Recorder:</b>	B. Webster				

**Opening Remarks by Chair**

J. Morrison called the meeting to order at 6:00 pm.

**Education Session - "Student Home Visiting Program"**

J. Hanigsberg introduced the speakers for the Education session. Amir Karmali is a Family Advisor and Client and Family Centred Care Specialist and Dr. Golda Milo-Manson is Vice President, Medicine and Academic Affairs. G. Milo-Manson explained that the goal of the Student Home Visiting Program is to provide an experiential learning opportunity to promote a deeper understanding of client and family-centred care. The program started formally 4-5 years ago when she was approached by a medical student from U of T. The program began with 10 students and this year they had to cut it off at 28 students. The Family Leaders who participate are members of the family leadership program and are trained and supported for this specific program.

A. Karmali indicated that they have recently opened up this program for students on clinical placement at Holland Bloorview. He indicated that the students connect directly with the parents to schedule the visit or attend an appointment with the family.

G. Milo-Manson indicated that they are presenting at the Institute for Patient-and Family-Centre Care Conference in July as well as at the 8<sup>th</sup> International Conference on Values-Based Interprofessional Practice and Education in September. They hope to publish in the near future as well.

The question was asked whether other organizations are offering this unique kind of experiential training. A. Karmali explained that the U of T Health Mentors Program offers a similar program but is missing the client and family centred care piece.

J. Morrison thanked the presenters for their excellent presentation.

**Declaration of Conflict of Interest for Meeting**

The Chair asked whether anyone wished to declare a conflict of interest on any of the items slated for discussion at this Board meeting, and there were none.

**1.0 Consent Agenda**

The Chair asked for a Motion to approve the Consent Agenda as pre-circulated.

**MOTION: It was MOVED by Harry Ort and SECONDED by Ron Laxer that the Board of Trustees of Holland Bloorview Kids Rehabilitation Hospital approve the Consent Agenda of May 18, 2016 as pre-circulated.**

- 1.1 Agenda – May 18, 2016**
- 1.2 Minutes – April 20, 2016**
- 1.3 Board Standing Committee Reports – May 2016**
- 1.4 Hospital Nominees to Foundation Board 2016-17**
- 1.5 Foundation Nominees to Hospital Board 2016-17**
- 1.6 Proposed Board Members/Officers**

**Ort / Laxer**

**CARRIED**

## **2.0 President and CEO Report**

J. Hanigsberg announced that Dr. Tom Chau is the recipient of the 2015 Jonas Salk Award. The Jonas Salk Award acknowledges a Canadian scientist, physician or researcher who has made a new or outstanding contribution in science or medicine to prevent, alleviate or eliminate a physical disability.

The criteria members used to rank the nominees included the quality of the research, the impact/significance of the research, the leadership shown by the nominee, the relationship to March of Dimes Canada's mandate and to Dr. Jonas Salk's approach to research. Holland Bloorview nominated Dr. Chau for this award and are very proud he was chosen as the winner. Holland Bloorview has purchased a table for the reception and dinner on June 15<sup>th</sup> – J. Morrison, W. Onuwa and members of the senior management team will attend.

She highlighted the handout in Trustees' folders announcing that the Children's Hospital of Eastern Ontario (CHEO) and the Ottawa Children's Treatment Centre (OCTC) –two leading providers of specialized pediatric health services in the region – intend to amalgamate to create one new organization. She indicated that they have been in conversation for over a year and will take 18 months for the transition. They will form one Board consisting of 5 members from each of the current Boards.

## **3.0 Business Arising**

### **3.1 Governance Policies**

J. Lam reviewed the next batch of Governance policies up for review. The Governance Committee would like to recommend that 3 policies (Open Board Meetings, Closed Board Meetings, Meeting without Management) be collapsed into one for clarity and ease of use and be renamed – *Conduct of Board of Trustees Meetings*.

With regards to 00075, it was explained that previously there was no regular reporting to the Board on regulatory filings and payments. The Board now receives quarterly reports signed by B. Sybring indicating compliance with regulatory filings.

**MOTION: It was MOVED by Jean Lam, and seconded by William Onuwa, that the Board of Trustees approve the recommendation from the Governance Committee to approve the Governance Polices as pre-circulated.**

**Lam / Onuwa**

**CARRIED**

## **4.0 New Business**

### **4.1 Ambulatory Care Strategy**

D. Savage indicated that the Programs and Services team has been focused on building excellence in operations over the past several years with a specific focus on building capacity in performance reporting, the use of data to inform decision making and a more systematic approach to understanding capacity and demand for service. This is essential as we continue to address the wait time challenges we have committed to resolving. She reminded Trustees that in 2008 wait times for Autism and Neuromotor were approx. 400 days; in 2016 we have a target of 137 days. She indicated that we are confident that by the end of fiscal 2018-19 we will achieve our QIP targets. In 2016/17 they will explore the options for expanded hours of service as well as looking at new models of service delivery and service enhancements to contribute positively to better outcomes for families.

D. Savage agreed to provide regular updates to the Board and the Quality Committee throughout the coming year.

#### **4.2 Board Evaluation Questionnaire and Self-Evaluation Questionnaire**

J. Lam explained that it is at this time of year when Trustees are asked to complete the Board Evaluation Questionnaire and Self-Evaluation Questionnaire. She reminded Trustees that one of the indicators we track in the annual Governance Quality Indicator Report is "Completion of Board Evaluation/Self-Evaluation Questionnaire". The target is 100% participation.

The 2 survey tools will be distributed electronically by B. Webster on May 19<sup>th</sup>. All Trustees are asked to complete the surveys and return to B. Webster by June 2<sup>nd</sup>.

#### **5.0 Reports**

##### **5.1 Q4 Performance Reporting 2015-16**

D. Savage indicated that we did not meet the target in Q4 for Client Experience Survey. Only 58.9% of respondents indicated that their experience was 'excellent'. This is a new survey tool for us this year with a shift in satisfaction versus experience.

R. Laxer indicated that the results for Pressure Ulcers is disappointing as they are preventable and should never occur. He indicated that this was discussed in depth at the Quality Committee meeting. The team will be using this as a learning opportunity going forward.

A correction was noted under Pressure Ulcers – the n=2.

##### **5.2 Medical Advisory Committee Report**

Dr. G. Milo-Manson presented the Medical Advisory Committee report. There were no questions at this time.

##### **5.3 Foundation Report**

S. Hawken presented the Foundation Report. She announced that the date for the Evening of Possibility has been changed at the request of our chef donors to **Monday, November 14<sup>th</sup>** (original date of November 21 was too close to the Christmas rush). Trustees were asked to mark their calendars for this amazing event. We have received a \$2.3M leadership gift towards our work in Transitions. A press release will be issued next week.

She thanked the Board members who attended the Speaker Series event on May 11<sup>th</sup>. It was a very impactful presentation by Dr. Tom Chau. The next topic is Concussion and is scheduled for September 15<sup>th</sup>. The dates for the full Speaker Series are in her report.

#### **6.0 Adjournment**

The regular Board meeting adjourned at 7:30 pm.

J. Morrison asked Trustees and to stay on for the Closed Board Meeting.

*Janet Morrison, Chair  
Board of Trustees  
:bw*